

Unit 6, Wheel Forge Way, Trafford Park,  
Manchester, M17 1EH, United Kingdom  
t: +44 (0)161 876 4211 e: onestopshop@bttg.co.uk



w: [www.bttg.co.uk](http://www.bttg.co.uk) w: [www.shirley.co.uk](http://www.shirley.co.uk) 100 Years - A Century of Reassurance

25<sup>th</sup> May 2020

**Re: Coronavirus Pandemic - Re-opening of geosynthetics, fire and carpet laboratories**

In April, we wrote to inform you of the measures we had put in place as part of the controls necessary on the fight against COVID-19 and that we would monitor the world-wide situation and take guidance from the UK government to enable us to plan our work and operations according to the needs and the current situation.

**We are pleased to inform you, from 1<sup>st</sup> June 2020 the laboratories that were suspended will re-open, meaning all our laboratories will be fully operational again.**

To do this, and ensure safety of staff, we will ensure all staff work in a safe environment, observing social distancing and hygiene practices. Some laboratories will continue to operate on shift patterns to enable all staff to maintain the appropriate and safe distance required. Wherever possible, we will encourage staff to continue to work from home.

Our aim is to keep our business and service to you, our client, running as smoothly as possible while also protecting the health and welfare of our staff, their families, and the wider community.

**Our core opening hours remain, Monday to Friday, 9am to 5pm.**

As mentioned in earlier briefings, we have in place a fast-track service for Certification of UK PPE for COVID-19 response. Also, testing to support PPE for use in defence of the virus, including microbiological testing, continues to be prioritised above other testing work. We appreciate your understanding as to why this is necessary.

We are confident that the re-opening of the geosynthetics laboratory in Manchester and the opening of the carpet and fire laboratories in Leeds will help return our operations to a "normal" level. To ensure that we maintain the safety of staff on site, we regretfully ask that clients do not visit us. If you would like to witness testing please speak with the relevant laboratory manager who will be able to talk you through the options available to you.

If you have any questions, please contact us in the usual way by phone or email, we are open Monday to Friday, 9am to 5pm.

With best wishes for your good health.

Yours sincerely,

A handwritten signature in blue ink that reads "Lesley Hughes".

Mrs Lesley Hughes  
Chief Operating Officer, Shirley Technologies Limited

